



Children, Youth and Families Department
Child Care Licensing
SURVEY REPORT

Center Name: CFL @ Apache Elementary			Address: 12800 Copper St. NE Albuquerque, NM 87123			Phone: (505)715-3542		
License Number: 159985	Issue Date: 12/13/2016	Expiration Date: 09/12/2017	Type: 2 Star Child Care Center			Status: Licensed		
Capacity Over Age 2: 62 Under Age 2: 0 Night Care: 0 Playground: 62						Census Over 2: 24 Under 2: 0		
Days and Hours of Operation								
<u>Morning</u>		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:							Closed	Closed
Closing Times:								
<u>Afternoon</u>		<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:		03:05 PM	03:05 PM	03:05 PM	03:05 PM	03:05 PM		
Closing Times:		06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
# of Classrooms: 1		Purpose: Annual			Date: 05/12/2017		Time: 03:30 PM	
Comments staff and childrens files will be rewied at next visit								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.40 A LICENSING REQUIREMENTS	Compliance
8.16.2.40 B CAPACITY OF A PROGRAM	Compliance
8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS	Not Inspected

Administrative Requirements

8.16.2.41 A ADMINISTRATION RECORDS <u>Deficiencies</u> The program failed to display in a prominent place the last inspection/survey. Regulation: 8.16.2.41A <u>Corrective Action Plan</u> The program will post the missing item(s). Date to be Completed: 06/12/2017	Non-compliance
8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.41 C PARENT HANDBOOK	Non-compliance

Center Name: CFL @ Apache Elementary	License Number: 159985	Date: 05/12/2017
Administrative Requirements		
<p><u>Deficiencies</u> The program did not have a parent handbook that included policies and procedures. The program's policies and procedures regarding the following need to be included: emergency procedures, safety policies, and disaster preparedness plan, which shall include steps for evacuation, relocation and reunification with parents, and individual plans for children with special needs. Regulation: 8.16.2.41C(1)(2)</p> <p><u>Corrective Action Plan</u> A parent handbook with required general information and program policies and procedures will be completed and distributed. Date to be Completed: 06/12/2017</p>		
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS	Not Inspected	
8.16.2.41 E PERSONNEL RECORDS	Not Inspected	
8.16.2.41 F PERSONNEL HANDBOOK	Not Inspected	
Personnel & Staffing		
8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS	Not Inspected	
8.16.2.42 B STAFF QUALIFICATIONS	Not Inspected	
8.16.2.42 C TRAINING	Not Inspected	
Services & Care of Children		
8.16.2.43 A GUIDANCE	Compliance	
<p>8.16.2.43 B PHYSICAL ENVIRONMENT</p> <p><u>Deficiencies</u> The room capacity is not posted in the Before/Afterschool room(s) in an area that is readily visible to parents, staff members and visitors. Regulation: 8.16.2.43B(4)</p> <p><u>Corrective Action Plan</u> The capacity of the room(s) will be posted. Date to be Completed: 06/12/2017</p> <p><u>Deficiencies</u> Functional learning centers/areas are not organized into the following identifiable areas: dramatic play; creative art; books; blocks and accessories; manipulatives; music; science; math/number; sensory Regulation: 8.16.2.43B(1)</p> <p><u>Corrective Action Plan</u> The environment will be rearranged to provide functional identifiable learning centers/areas. Date to be Completed: 06/12/2017</p>	Non-compliance	
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance	
8.16.2.43 D EQUIPMENT AND PROGRAM	Compliance	
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Not Inspected	

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Services & Care of Children		
8.16.2.43 G SWIMMING, WADING AND WATER	Not Inspected	
8.16.2.43 H FIELD TRIPS	Not Inspected	
8.16.2.43 F OUTDOOR PLAY AREAS	Compliance	
Food Service		
8.16.2.44 B MEALS AND SNACKS	Compliance	
8.16.2.44 C KITCHENS	Compliance	
Health & Safety Requirements		
8.16.2.45 A HYGIENE	Compliance	
8.16.2.45 B FIRST AID REQUIREMENTS	Compliance	
8.16.2.45 C MEDICATION	Not Inspected	
8.16.2.45 D ILLNESSES	Not Inspected	
8.16.2.46 A-H TRANSPORTATION REQUIREMENTS	N/A	
Buildings, Grounds & Safety		
8.16.2.47 A HOUSEKEEPING	Compliance	
8.16.2.47 B PEST CONTROL	Compliance	
8.16.2.47 C MECHANICAL SYSTEMS	Compliance	
8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance	
8.16.2.47 E EXITS AND WINDOWS	Compliance	
8.16.2.47 F TOILET AND BATHING FACILITIES	Compliance	
8.16.2.47 G SAFETY COMPLIANCE	Compliance	
8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance	
8.16.2.47 G, I PETS	N/A	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

 05/12/2017	 05/12/2017		
Surveyor: Sylvia Foster	Date	Facility Rep: kim harrell	Date